



## Course Outline

### Day #1

- Course Introduction**  
(8:00 - 8:50 am)
- Instructor/Participant Introductions
  - Course Goal and Objectives
  - Course Schedule Overview
  - Instructor Kit Distribution & Contents
  - Instructor Record Booklet
  - Instructor ID Numbers, Passwords and SafetyNet Access
  - Instructor Certificate Overview

- Confined Space Program Overview**  
(8:50- 9:20 am)
- Entrant & Attendant Course - Introduction & Scope
  - Course Description
  - Course Outline
  - Course Duration & Class Size
  - Course Certificate & Recertification Process
  - Training Location & Material Requirements
  - Course Delivery Checklist

#### 10 Minute Break

- Adult Education Principles**  
(9:30 - 10:00 am)
- Instructor Preparations - First Impressions, Attitudes, and Motivation
  - Student Learning Styles
  - Self-Direct Learning (Socratic method)
  - Developing your Personal Instructor Style

- Lesson Planning**  
(10:00 - 10:50 am)
- Lesson Plan Structure
  - Using Lesson Plans & Instructor Preparation
  - Students are assigned and prepare a short segment of the Entrant & Attendant course for teach back.

#### 10 Minute Break

- Practice Teaching Sessions**  
(11:00 - 12:00 pm)
- Students deliver their assigned course segment to the group.
  - Instructor and student feedback provided after each teaching segment.

#### 45 Minute Lunch/Break

- Practice Teaching Sessions** *(cont'd)*  
(12:45 - 1:30 pm)
- Students deliver their assigned course segment to the group.
  - Instructor and student feedback provided after each teaching segment.

#### 15 Minute Break

- Content & Regulatory Review / Assessment**  
(1:45 - 3:45 pm)
- Content review using small group challenge exercises and activities.
  - Regulatory review of applicable regulations highlighted during Entry Supervisor and Program Manager course
  - Students complete the written assessment in Part A and B of the instructor record booklet (IRB).

- Day 1 Summary**  
(3:45 - 4:00 pm)
- Provide a brief overview of the next day's agenda.
  - Assign students teaching segments for the final delivery assessment.



## Course Outline

### Day #2

**Skills Development  
Delivery**  
(8:00 - 9:30 am)

- Skills Development Session - Harness Fitting & Partner Check
- Skills Development Session - Vertical Access & Fall Protection
- Student groups are assigned portions of the skills development sessions to prepare and deliver to others.
- Instructor and student feedback provided after each teaching segment.

#### 10 Minute Break

**Course  
Administration**  
(9:40 - 10:30 am)

- Administrative Guide Overview
- Instructor Certificate Validation & Recertification
- Electronic Presentation Updates & Access
- Obtaining Student Activations
- Theory Test Administration - Students complete Student Record Booklet (SRB) review exercise.
- Record Keeping Requirements
- 3M Safety Training Portal - SafetyNet
- Frequently Asked Questions (FAQs)

**Course Administration  
Assessment**  
(10:30 - 11:00 am)

- Students complete the written assessment in Part C of the Instructor Record Booklet (IRB).

#### 10 Minute Break

**Teaching Preparation**  
(11:10 - 12:00 pm)

- Review teaching assignments outlined during Day 1 summary.
- Students are provided an in-class opportunity to finish preparations for their final teaching assessment.

#### 45 Minute Lunch/Break

**Course Delivery  
Assessment**  
(12:45 - 3:00 pm)

- Students deliver their assigned course segment to the group.
- Instructor records teaching assessment in Part D of the Instructor Record Booklet (IRB).

#### 15 Minute Break

**Course Summary**  
(3:15 - 4:00 pm)

- Review Conditions of Training Certificate
- Complete Instructor Profile Information
- Post Course Action Plan